



District Executive (Informal)

Thursday 4th November 2021

9.30 am

**Virtual Meeting
using Zoom meeting software**

The following members are requested to attend the meeting:

Jason Baker
Mike Best
John Clark
Adam Dance
Sarah Dyke

Peter Gubbins
Henry Hobhouse
Val Keitch
Tony Lock
Peter Seib

Any members of the public wishing to address the meeting at Public Question Time need to email democracy@southsomerset.gov.uk by 9.00am on Wednesday 3rd November 2021

The meeting will be viewable online at:

https://www.youtube.com/channel/UCSDst3IHGj9WoGnwJGF_soA

For further information on the items to be discussed, please contact democracy@southsomerset.gov.uk

This Agenda was issued on Wednesday 27 October 2021.

Jane Portman,
Chief Executive

**This information is also available on our website
www.southsomerset.gov.uk and via the Modern.gov app**

Information for the Public

In light of the coronavirus pandemic (COVID-19), District Executive Committee will meet virtually via video-conferencing to consider reports. As of 7 May 2021 some interim arrangements are in place for committee meetings.

At the meeting of Full Council on 15 April 2021 it was agreed to make the following changes to the Council's Constitution:

- a) To continue to enable members to hold remote, virtual meetings using available technology;
- b) To amend Part 3 (Responsibility for Functions) of the Council's Constitution to allow those remote meetings to function as consultative bodies and delegate decisions, including Executive and Quasi-Judicial decisions, that would have been taken by those meetings if the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 had continued in force to the Chief Executive (or the relevant Director in the Chief Executive's absence) in consultation with those meetings and those members to whom the decision would otherwise have been delegated under Part 3 of the Constitution;
- c) The delegated authority given under (b) will expire on 31 July 2021 unless continued by a future decision of this Council;

For full details and to view the report please see -

<https://modgov.southsomerset.gov.uk/ieListDocuments.aspx?CId=137&MId=2981&Ver=4>

Further to the above, at the meeting of Full Council on 8 July 2021, it was agreed to extend the arrangements for a further 6 months to 8 January 2022.

For full details and to view the report please see -

<https://modgov.southsomerset.gov.uk/ieListDocuments.aspx?CId=137&MId=3033&Ver=4>

District Executive

Meetings of the District Executive are usually held monthly, at 9.30am, on the first Thursday of the month (unless advised otherwise).

The District Executive co-ordinates the policy objectives of the Council and gives the Area Committees strategic direction. It carries out all of the local authority's functions which are not the responsibility of any other part of the Council. It delegates some of its responsibilities to Area Committees, officers and individual portfolio holders within limits set by the Council's Constitution. When major decisions are to be discussed or made, these are published in the Executive Forward Plan in so far as they can be anticipated.

The Executive Forward Plan and copies of executive reports and decisions are published on the Council's web site:

<http://modgov.southsomerset.gov.uk/ieDocHome.aspx?bcr=1>

Agendas and minutes can also be viewed via the modern.gov app (free) available for iPads and Android devices. Search for 'modern.gov' in the app store for your device, install, and select 'South Somerset' from the list of publishers, then select the committees of interest. A wi-fi signal will be required for a very short time to download an agenda but once downloaded, documents will be viewable offline.

Public participation at meetings (held via Zoom)

Public question time

We recognise that these are challenging times but we still value the public's contribution to our virtual meetings. If you would like to participate and contribute in the meeting, please join on-line through Zoom at: <https://zoom.us/join> You will need an internet connection to do this.

Please email democracy@southsomerset.gov.uk for the details to join the meeting.

If you would like to view the meeting without participating, please see:

https://www.youtube.com/channel/UCSDst3IHGj9WoGnwJGF_soA

The period allowed for participation in Public Question Time shall not exceed 15 minutes except with the consent of the Chairman and members of the Committee. Each individual speaker shall be restricted to a total of three minutes.

If you would like to address the meeting at Public Question Time, please email democracy@southsomerset.gov.uk by 9.00am on Wednesday 3rd November 2021. When you have registered, the Chairman will invite you to speak at the appropriate time during the virtual meeting.

Virtual meeting etiquette:

- Consider joining the meeting early to ensure your technology is working correctly.
- Please note that we will mute all public attendees to minimise background noise. If you have registered to speak during the virtual meeting, the Chairman will unmute your microphone at the appropriate time.
- Each individual speaker shall be restricted to a total of three minutes.
- When speaking, keep your points clear and concise.
- Please speak clearly – the Councillors are interested in your comments.

District Executive (Informal)

Thursday 4 November 2021

Agenda

1. Minutes of Previous Meeting

To approve as a correct record the minutes of the District Executive meeting held on Thursday 7th October 2021.

2. Apologies for Absence

3. Declarations of Interest

In accordance with the Council's current Code of Conduct (as amended 26 February 2015), which includes all the provisions relating to Disclosable Pecuniary Interests (DPI), personal and prejudicial interests, Members are asked to declare any DPI and also any personal interests (and whether or not such personal interests are also "prejudicial") in relation to any matter on the Agenda for this meeting.

Members are reminded that they need to declare the fact that they are also a member of a County, Town or Parish Council as a Personal Interest. Where you are also a member of Somerset County Council and/or a Town or Parish Council within South Somerset you must declare a prejudicial interest in any business on the agenda where there is a financial benefit or gain or advantage to Somerset County Council and/or a Town or Parish Council which would be at the cost or to the financial disadvantage of South Somerset District Council.

4. Public Question Time

5. Chairman's Announcements

Items for Discussion

6. Corporate Performance Report 2021-22: 2nd Quarter (Pages 5 - 25)

7. District Executive Forward Plan (Pages 26 - 33)

8. Date of Next Meeting (Page 34)

9. Exclusion of Press and Public (Page 35)

10. Briefing on Local Government Reorganisation (Confidential) (Page 36)

Corporate Performance Report 2021-20: 2nd Quarter

Executive Portfolio Holder: Val Keitch, Strategy and Housing
Strategic Director: Nicola Hix, Director of Strategy and Support Services
Service Manager: Brendan Downes, Lead Specialist People, Performance and Change
Lead Officer: Cath Temple, Performance Specialist
Contact Details: Cath.temple@southsomerset.gov.uk or 01935 462587

Purpose of the Report

1. This report sets out the current position of the Council's agreed key performance indicators and covers the period from July to September 2021 (Q2).

Forward Plan

2. This report appeared on the District Executive Forward Plan with an anticipated Committee date of November 2021.

Public Interest

3. The Council is accountable to the local community for its performance. We publish performance-monitoring information to demonstrate outcomes and to highlight opportunities to learn and improve for the future.

Recommendations

4. The District Executive is asked to note and comment on the report.

Background

5. The Council monitors a set of Key Performance Indicators (KPIs); this report provides an update on those measures. It should be noted that for this report the method of calculation for both performance against target and direction of travel are as follows:

GREEN – 0-5% within target
AMBER – 6-10% below target
RED – 11%+ below target

6. Refining the definition levels allows us to have greater confidence in the accuracy of our reporting and reflects more accurately the actual performance picture.

Quarter 2 Performance



South Somerset District Council

7. The attached report covers our performance for quarter 2, (July – September) 2021-22. The KPIs within the report align with the Council Plan Annual Action plan and cover each of the five areas of focus (Protecting Core Services, Economy, Environment, Places Where We Live and Healthy, Self-reliant Communities).
8. Taking each area of focus in turn, we can provide an overview of performance:

Protecting Core Services

9. Of the 20 measures, there are 17 that are reported on a quarterly basis with three reporting annually. In quarter two, 10 of the 17 reported as Green, with the remaining seven reporting as being under target at Amber or Red. These are for a variety of reasons, including system issues, lack of experienced resource, increased volumes (and backlogs as a result) and in the case of the planning team the additional issue of Phosphates.
10. While performance statistics for Housing Benefits and Council tax remain a concern, a number of improvement actions are currently in implementation phase following process reviews by the team. In addition a further workshop with the consulting arm of DWP will take place late October to look for further improvement opportunities.
11. Within planning it should be noted that while PCS10 (% of Major planning applications processed within 13 weeks) is above target according to the governments agreed measure of performance, 93 major applications are delayed by the ongoing issue of Phosphates so the decision has been made to show performance against target as red.

Economy

12. The Economy area of focus has 13 measures, a number of which are qualitative. As there are no tangible targets for these measures it is not possible to provide a RAG status, however narrative is provided to update on the progress of the individual measures. Highlights include the completion and handover of the new Leisure Centre which is a significant milestone on the Chard regeneration programme and the ongoing public realm developments for Wincanton and Yeovil.
13. Of the quantitative measures, two measures relating to the creation of Social Value through our Procurement activities are currently Green against target due to Social Value commitments secured with the new Leisure Operator and through the public realm delivery framework. The proportion of South Somerset Procurement spend with Local Small/Medium sized businesses is below target on both performance against target and direction of travel, as a significant proportion of SSSDC spend this quarter attributed to the regeneration programme has been with larger companies outside SSSDC postcode area.
14. Freedom Leisure (following their presentation to Full Council in September) will be signing off their performance measures in November and we will provide an update in the Q3 report on these measures.

Environment



South Somerset District Council

15. Good progress continues to be made in the area of Environment improvement initiatives. All measures are reporting as green with improvements in the methods of reporting coming to fruition. In particular, the measurement of SSDC land managed in terms of ecology, conservation and environment is a lot more accurate and enables the team to better plan for improvements and schemes relevant to the particular landscape. The Somerset Waste Partnership (SWP) figures continue to report at Green, albeit a quarter in arrears in comparison to our report. The “Recycle More” scheme came into force during this quarter but this is yet to feature in the SWP figures.

Places Where We Live

16. For this report and going forward, the PWWL measures have been split into individual listings, this will provide a more realistic and clear picture of progress. Four of the seven measures are reporting Green against target and direction of travel; one is reporting Red this quarter although this is being checked to ensure consistency with the Homefinder reporting. The number of Discretionary Housing Payments (DHPs) is not yet signed off and we will provide an update on this measure next quarter.
17. The number of rough sleepers is reporting as Red against target and direction of travel. The Housing Team is actively addressing this. A number of new measures are being put in place (enforcement, drop in centres, a new outreach approach and plans for new emergency accommodation) which should positively influence this measure.
18. The metric around the number of people in temporary accommodation measure is being reviewed, as it is felt that the number of individuals in Bed and Breakfast accommodation is a more meaningful measure. An update will be provided on this next quarter.

Healthy, Self-Reliant Communities

19. The team have worked hard to pull together their measures for update this quarter. As we had no previous data, we are unable to provide a direction of travel status but for the Community Activities progress is being made and both measures are reporting as Amber. The numbers of individuals receiving support or interacting with SSDC is increasing following reductions in restrictions due to the pandemic. The number of walk leaders is back to pre-pandemic levels, there are 26 established walks currently active, and although numbers of participants is lower than pre-pandemic good progress is being made. Support for vulnerable people continues as does work on tackling inequalities. Work is continuing within the team to improve reporting and we will provide an update in the next report.

Overall Position

20. Twelve KPIs are below target, twenty KPIs are either on or above target, with nine measures not expected to be reported this quarter as they are either reported annually or the measure is still in development. The remaining eight measures are qualitative so do not have a RAG status assigned. For direction of travel, ten are below target while twenty are on or above target this quarter. There are nineteen metrics where no direction of travel is recorded. This is due to the measure being qualitative, reported annually or still in development. We continue to actively monitor performance and act as appropriate.

Financial Implications

There are no financial implications to this report.

Legal implications (if any) and details of Statutory Powers

There are no legal implications to this report.

Risk Matrix

This report is for information only – there is no risk profile

Council Plan Implications

- [Council Plan 2020-2024](#)

Carbon Emissions and Climate Change Implications

Our Environment area of focus covers the Carbon emissions and climate change implications. There are no implications regarding the producing of this report.

Equality and Diversity Implications

There are no equality and diversity implications within this report.

Privacy Impact Assessment

There are no named individuals included within this report.

Background Papers

- [Council Plan 2020-2024](#)
- Council Plan Annual Action Plan 2020/21



South Somerset District Council

Corporate Performance Monitoring

Quarter 2 report: July – September 2021

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**Protecting
Core Services**



Economy



Environment



Places where we live



**Healthy, Self-reliant
Communities**



Protecting
Core Services



Economy



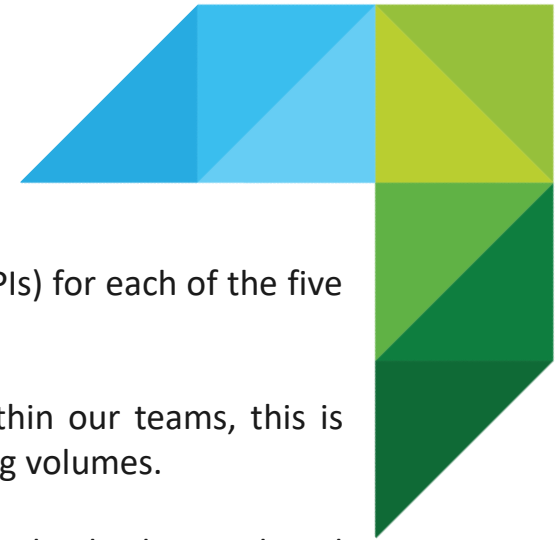
Environment



Places where we live



Healthy, Self-reliant
Communities



This is our second quarterly report for the 2021-22 Council Plan annual action plan and covers Key Performance Indicators (KPIs) for each of the five areas of focus.

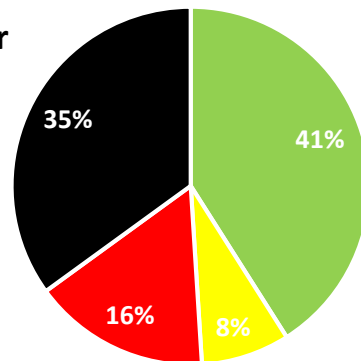
There have been changes to this report in terms of the calculation of RAG status to better reflect the actual position within our teams, this is explained below. Whilst some areas are not currently achieving targets, they are continuing to make progress against increasing volumes.

The narrative provided for each measure within the report is from the relevant KPI owner/Lead Officer and explains the background and improvement plans or actions that are in place.

Overall 12 KPIs are below target, 20 KPIs are either on or above target, and 9 measures are not reported this quarter as they are in development, paused or annually reported measures. The remaining 8 qualitative measures do not have a RAG status assigned. For direction of travel, 10 were below target, 20 are on or above target. The direction of travel for 19 remaining metrics are not reported as they are qualitative, annual or in development. We continue to monitor performance closely and act as appropriate.

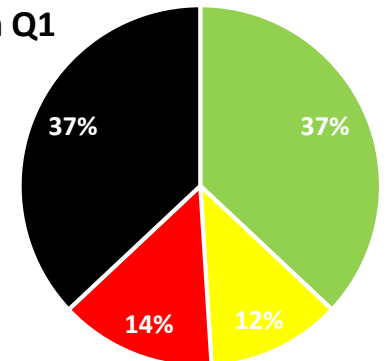
Progress against targets - summary for this quarter

- Red = 11%+ below target
- Amber = 6-10% below target
- Green = on, ahead of or above target
- Measure not reported this quarter



Progress against targets – comparison with Q1

- Red = 11%+ below target
- Amber = 6-10% below target
- Green = on, ahead of or above target
- Measure not reported this quarter



Protecting Core Services

Ref	Measure (frequency of reporting)	Description	Annual Target 21/22	Quarterly Target	Previous Quarter (Q1)	Current Quarter (Q2)	Perf against target	Direction of travel	Supporting information
PCS1	Online accounts (Quarterly)	The number of new Customer accounts during the quarter	25,000	6,250	4,618	4,431	●	●	Ongoing IT issues with payments. My account removed from process to assist resolution.
PCS2	Online service requests (Quarterly)	Percentage of service requests completed online	87%	87%	86.1%	85.25%	●	●	Figures are slightly lower than Q1 however we are still within 5% of target this quarter
PCS3	Calls completed at first point of contact (Quarterly)	Percentage of calls completed as a one and done	80%	80%	36%	72%	●	●	Big improvement on Q1. Heading back into the right direction.
PCS4	Council Tax Collection (Quarterly)	Cumulative percentage of Council Tax collected	98%	24.5% (Cumulative target 49%)	28.21%	54.12%	●	●	Council Tax debt recovery restarted in Aug with 50 reminders per day to not overwhelm Connect with calls, in late Sept this has been stepped up to 100 per day and is under constant review. We aim to reinstruct Ross & Roberts (debt collection agency) imminently to collect older debts and have 3FTE working on old debt. Significant progress has made moving on the insolvency work for Council Tax customers. Recruitment is ongoing for several posts as we are still under resourced. We have been working hard to reduce the current backlog.
PCS5	National Non Domestic Rates (NDR) collection (Quarterly)	Cumulative percentage of NDDR collected	97%	24.25% (Cumulative target 48.5%)	27.49%	49.45%	●	●	Liability Order Debt recovery (pre 21/22) debt) is yet to resume as this was paused due to the pandemic. Current performance against 21/22 debt is on track. Team is under resourced, recruitment is ongoing.



Protecting Core Services

Ref	Measure (frequency of reporting)	Description	Annual Target 21/22	Quarterly Target	Previous Quarter (Q1)	Current Quarter (Q2)	Perf against target	Direction of travel	Supporting information
PCS6	Housing Benefit – New (Quarterly)	The number of days taken to process new housing benefit claims	21 days	21 days	67 days	79 days			<p>Performance impacted by ongoing staffing challenges and difficulty in recruiting the appropriately qualified staff . Options are being reviewed by people managers and Lead Specialist.</p> <p>While volumes of work remain consistent, change to the process by which work is managed and allocated have been implemented through joint workshops with the teams. These new approaches have been in place for 6 weeks. Weekly reviews are now in place to review improvements to processing and monitor the reduction in days is being achieved and amend processes as required. A DWP consultancy workshop (2 days) is scheduled early November to identify further improvement solutions</p>
PCS7	Housing benefit change of circumstance (Quarterly)	The number of days taken to process a change of circumstance request	7 days	7 days	8 days	12 days			See narrative for PCS6 which applies to this measure.
PCS8	Council Tax – New (Quarterly)	The number of days taken to process a new Council Tax application	30 days	30 days	50 days	55 days			The process reviews outlined in PCS6 which will identify improvements to processes for Housing benefit will also be applied where applicable to Council Tax processing.
PSC9	Council tax change of circumstance (Quarterly)	The number of days taken to process a change of circumstance request	7 days	7 days	3 days	4 days			This measure relates to automated record updates, so not impacted by resource issues.

Protecting Core Services

Ref	Measure (frequency of reporting)	Description	Annual Target 21/22	Quarterly Target	Previous Quarter (Q1)	Current Quarter (Q2)	Perf against target	Direction of travel	Supporting information
PCS10	Planning applications – major (Quarterly)	The % of major planning applications determined with 13 weeks or with an extension of time	60%	60%	100%	71%	●	●	Of 7 major applications processed this quarter, 5 were determined within 13 weeks or with extension of time. This is the government agreed measure of performance. However, 93 application are yet to be determined. The majority of these cases are held up by phosphates, so the status is shown as Red. There is no current timescales for completion of the phosphate work. The planning team continue to monitor the situation.
PCS11	Planning applications – minor (Quarterly)	The % of Minor planning applications determined within 8 weeks or with an extension of time	70%	70%	71%	74%	●	●	In Quarter 2 134 minor planning applications processed of which 100 applications processed in time. The number of decisions made this quarter increased by 20% which is a further improvement on the Q1.
PCS12	Planning applications – other (Quarterly)	The % of Other planning applications determined within 8 weeks or with an extension of time	80%	80%	86%	87%	●	●	In Q2 301 other applications determined of which 262 were within time or extension of time. The number of decisions made this quarter increased by 34% compared to Q1.
PCS13	Planning appeals lost	The number of major appeals lost expressed as a % of all major decisions	10%	10%	5.21%	5.21%	●	●	This measure shows the ongoing run-rate of determined major applications where an appeal is raised against the decision, and the appeal is upheld. There are a further 3 major appeals in progress. This figure has stayed constant in comparison to Q1 and Q4 in 2020/21.

Please note – As per feedback at Q1, an Enforcement measure will be included at Q3. For information this quarter there were 100 enforcement cases resolved. This is a significant increase on the cases resolved last quarter (Q1. 45 cases) however the number of reports continue to rise so the outstanding cases still stand at over 470 cases.

Protecting Core Services

Ref	Measure (frequency of reporting)	Description	Annual Target 21/22	Quarterly Target	Previous Quarter (Q1)	Current Quarter (Q2)	Perf against target	Direction of travel	Supporting information
PCS14 Page 14	The % of overall requests that are granted extensions of time (Quarterly)	The % of overall requests that are granted extensions of time (EoT)	50%	50%	37.5%	42%	●	●	<p>The need to seek Extension of time recognises the impact of delays in validation over the past 12 months. (Albeit now largely addressed, there is a follow on delay in processing the applications that went through the validation system during longer periods of validation delay) .</p> <p>The high number of both residential and agricultural development types delayed by phosphates and the need to defer determination of applications pending comments particularly from the County Council's Highways and Ecology teams where officers believe the contribution of these consultees to the scheme is important.</p> <p>Officers do not have the scope to refuse applications for lack of information where they delay may lie with colleagues feeding into the planning appraisal.</p> <p>A consequence of the consultee delays is to impact upon householder development where ecology input has led to officers seeking EoT's on relatively small schemes.</p>
PCS15	Planning validations (Quarterly)	The number of days between receipt of application and start of validation	10 working days	10 working days	36 working days	5 working days	●	●	<p>During this quarter our days between validation and receipt have been steady. The average time is over the whole quarter.</p>

Protecting Core Services

Ref	Measure (frequency of reporting)	Description	Annual Target 21/22	Quarterly Target	Previous Quarter (Q1)	Current Quarter (Q2)	Perf against target	Direction of travel	Supporting information
PCS16	Commercial property income yield (Annual)	The amount of income received from commercial property (annual)	£449K	Annual Measure	-	-	-	-	This data will be reported in the Quarter 2 revenue budget monitoring report due in December 2021
PCS17	Average increase of business services	The amount of income received from business services (annual)	5% or £250k	Annual Measure	4.63%	-	-	-	Reported annually. The Q1 4.63% reflects the position at the end of financial year 2020/21
PCS18	Employer of choice – Sickness, retention & wellbeing	<ol style="list-style-type: none"> Staff retention Sickness Wellbeing 	<ol style="list-style-type: none"> 14% 7.5 days 100%, 51% 	<ol style="list-style-type: none"> 14% 7.5 days 100%, 51% 	<ol style="list-style-type: none"> 2.44% 1.64 N/A 	<ol style="list-style-type: none"> 3.88% 2.47 N/A 	●	●	Due to the new phasing of the wellbeing survey from quarterly to every 4 months, there is no wellbeing survey data reportable this quarter.
PCS19	Employer of choice – Engagement	Annual Employee Engagement survey results	<ol style="list-style-type: none"> Participation rate 45% Overall satisfaction rate 70% 	N/A	N/A	<ol style="list-style-type: none"> 45% 70% 	●	●	182 responders (45% participation rate) Satisfaction rates reported as: - Organisational Culture 71.47% - My Role 74.23% - Learning & Development 64.55% - Wellbeing 73.21% - Leadership & Management 65.38% - Workspace & Environment 71.85%
PCS20	Resident feedback	The number and types of interactions with Residents (annual) - communications from SSDC, Town & Parish updates - number of opens & click rate, Committee Meeting Viewings - numbers, New opportunities	Awaiting sign off	N/A	N/A	-	-	-	Data to be provided in Q3



Economy

Ref	Measure (frequency of reporting)	Description	Annual Target 21/22	Quarterly Target	Previous Quarter (Q1)	Current Quarter (Q2)	Perf against target	Direction of travel	Supporting information
E1	% spend with local Small and Medium-sized Enterprises (SMEs) (Quarterly)	% of influenceable procurement spend with local SMEs	10%	10%	4.98%	4.67%	●	●	<p>For the period up to and including Q2 2021 Procurement spend for SSDC was £14m of which £660,000 was spent with SME's within the SSDC postcodes.</p> <p>SSDC use our local postcodes as a definition of local, however, most other authorities use a 30 miles radius of Council office to define local. Using this definition SME and Local spend within 30 miles radius of Yeovil was £6.97m which equates to 49% of total spend.</p> <p>Significant area of spend for this quarter have been £2.4m, attributed to the Chard local Regeneration Project, in addition payments have been with Abri and BCHA.</p>
E2	Social Value Forecast (Quarterly)	£ Total forecast committed social value from SSDC supplier contracts	Contract dependent	Contract dependent	Overall committed social value over contract duration: £7,099,604	£7.5 million cumulative	●	●	<p>As of 30th Sep 2021, we have secured £7.5 million of social value through signed contracts (leisure and public realm). We expect further social value to be secured through additional public realm contracts currently out to tender and also via lower level procurements.</p>
E3	Social Value Realised (Quarterly)	£ Total Actual realised social value from SSDC supplier contracts	100% of forecast	100% of forecast	0%	£23K cumulative	●	●	<p>As of 30th September 2021, the Social Value Portal organisation have validated that £23,000 of social value has been generated through existing contracts. Value to date comes from local employment, staff support, career support, and providing educational support locally. It will be important for contract managers to continue to monitor/manage contracts that SV committed to is being delivered.</p>

Economy

Ref	Measure (frequency of reporting)	Description	Annual Target 21/22	Quarterly Target	Previous Quarter (Q1)	Current Quarter (Q2)	Perf against target	Direction of travel	Supporting information
E4	Regeneration – Chard (Quarterly)	Regeneration programme for Chard	*see supporting information	-	Q1 – 100% complete	-	-	-	There are no outputs detailed for this quarter but we are ahead of schedule with the Leisure Centre completion. The Leisure Centre has been completed this quarter and handed over to the operator. As there are no targets for this quarter it is not possible to provide a RAG status on this measure.
E5	Regeneration – Wincanton (Quarterly)	Regeneration programme for Wincanton	*see supporting information	-	Q1 - 50% complete Q3 - 100% complete	-	-	-	No outputs scheduled for this quarter. However, Public Realm designs are progressing well and the procurement process will be underway during the next quarter. Again as there are no targets this quarter it is not possible to assign a RAG status
Page 17	Regeneration – Yeovil (Quarterly)	Regeneration programme for Yeovil	*see supporting information	-	Q1 – 90%	1. 90% 2. 10% 3. 90%	-	-	1. Phase 2 of the walking and cycling package is 90% complete, the designs are finished but they do need to go out to public consultation before we can move to phase 3. 2. The workplace project is subject to an internal funding decision so is not yet complete. 3. Priority has been given to delivery of the public realm projects, so work to finalise the car parking action plan has been reprofiled for Q4. As above, as there is no target for Q2 therefore a RAG status cannot be assigned.

Economy

The following measures are new to the report at this half year point. More data will following in Quarter 3 and Quarter 4.

Ref	Measure (frequency of reporting)	Description	Annual Target 21/22	Quarterly Target	Previous Quarter (Q1)	Current Quarter (Q2)	Perf against target	Direction of travel	Supporting information
E7	Inward Investment (Quarterly)	To create high value job creation, through the re-location of businesses into South Somerset. To support local supply chains, whilst building on key sectors that support the local economy.	Qualitative measure	-	-	-	-	-	Due to the impacts of Covid 19 on Officer Time and resourcing, this project has been temporarily paused with a view to restarting activity in the autumn 2021.
E8	Improved Broadband (Quarterly)	Measures reporting on the support given by SSDC to facilitate improved digital connections across the district	Qualitative measure	-	-	-	-	-	Workshops held with Members to increase their knowledge on available schemes speakers included; Connecting Devon and Somerset, Wessex Internet, Jurassic Fibre and Konnect Wi-Fi . Broadband Directory updated and distributed across South Somerset includes information on available providers who are actively building networks within the district Advice provided to businesses and residents through online meetings, emails and SSDC's website Connecting Devon and Somerset programmes promoted through Economic Development E-Newsletter and SSDC's Social Media channels. Programmes include: <ul style="list-style-type: none"> Phase 2 of superfast programme Mobile Boost Scheme (boosting mobile coverage) Relevant voucher schemes (including the national Gigabit Voucher Scheme) - 130 UK Gigabit Vouchers Issued



Economy

Economy

The following measures are new to the report at this half year point. More data will following in Quarter 3 and Quarter 4.

Ref	Measure (frequency of reporting)	Description	Annual Target 21/22	Quarterly Target	Previous Quarter (Q1)	Current Quarter (Q2)	Perf against target	Direction of travel	Supporting information
Page 19	Support for Individuals & Businesses through the pandemic	<ol style="list-style-type: none"> 1. Support unemployed individuals into work, education or training 2. Provide support to businesses in the form of grant funding and support services 3. Support Town Centre businesses through Welcome Back Fund and Market Towns Investment Group 	Qualitative measure	-	-	-	-	-	<p>Concluded support to Oscar Mayer, great feedback from O M staff including the Head of HR.</p> <p>Produced various literature to support businesses and individuals through redundancies</p> <p>Produced a 'road map' for Redundancy utilising best practice from Oscar Mayer</p> <p>Over 700 individuals supported through redundancy support</p> <p>Employment Hub funding secured from DWP and Hub Co-ordinator appointed.</p> <p>Provided 42 Restart Grants worth £262,000. SSDC have to date administered over £25m of mandatory grant funding since November 2020.</p> <p>Provided 29 ARG 'Discretionary Grants' worth £68,000 & successfully claimed final 'top-up' from Government of £1,265,306.00 for future grant schemes. SSDC have to date administered over £5m of discretionary funding since November 2020.</p> <p>9 Town Councils awarded 'delivery partner' status to progress spend associated with the Welcome Back Fund, £138,000 of the c. £149,000 allocation currently awarded.</p> <p>Provided Market Town Investment Group funding applications of over £285,000 of SSDC investment which will be match funded by Town Councils equating to over £539,000 of investment within our market towns.</p>
	E10	Innovation and Skills Ecosystem (Quarterly)	Develop South Somerset's innovation and skills ecosystem - To collaborate with key stakeholders to build upon existing innovation infrastructure and develop South Somerset's innovation and skills ecosystem. Leading to an increased number of high value employment opportunities, generation of business growth and productivity, and increasing the number of successful start-ups within the area.	Various	-	-	-	-	-

The following measures are new to the report at this half year point. More data will following in Quarter 3 and Quarter 4.

Ref	Measure (frequency of reporting)	Description	Annual Target 21/22	Quarterly Target	Previous Quarter (Q1)	Current Quarter (Q2)	Perf against target	Direction of travel	Supporting information
E11	Improved Rural Transport (Quarterly)	To improve transport services through technology and innovative solutions across South Somerset. Including a particular focus on increasing opportunities for those seeking employment, education or training.	See supporting info	-	-	-	-	-	There are 6 outcomes for this measure: 1. Team recruited 2. Feasibility study commissioned 3. Commitment from Somerset County Council to progress digital solution to transport within Somerset 4. Inclusion of Digital Demand Responsive Transport within SCC's Business Service Improvement Plan 5. Funding opportunities explored & applied for where applicable 6. DDRT Pilot within South Somerset / Somerset
E12	Tourism in South Somerset (Quarterly)	To ensure South Somerset continues to be a prime location for visitors. The targets for this measure include: <ul style="list-style-type: none"> Promote South Somerset as a place to visit and stay to those outside of the area Promote events and activities to people living within South Somerset Support projects that increase the value of the visitor economy within South Somerset Work in collaboration with businesses on projects that benefit the local area Contribute to strategic projects that enhance the visitor economy within South Somerset Encourage sustainable tourism initiatives Support 'green tourism' 	See supporting info	-	-	-	-	-	Progress to date: <ul style="list-style-type: none"> Parrett Trail web content written, promotional films and sectional films completed, call to action and trail route instructions at final sign off. New Visitsouthsomerset.com website live. Events module completed and bookable countryside events being added. Professional film made for head of web pages. Cartgate TIC trading seven days a week; Open 7 days a week with a footfall of 4,492 and income of £9,661 for the quarter. New local stock lines introduced. Four business newsletters issued with over 40% open rate for each edition. Three new South Somerset leaflets created – online and printed: things to do, Dog Days Out and Accessible South Somerset.
E13	Freedom Leisure (Quarterly)	A suite of measures related to the Economic and Social improvements that form part of the Freedom Leisure contract	To be finalised Nov 2021	-	-	-	-	-	A draft list of performance metrics has been agreed that we expect will be finalised in November '21. Metrics will cover; participation, programmes, service quality, environmental performance and buildings maintenance.



Environment

Ref	Measure (frequency of reporting)	Description	Annual Target 21/22	Quarterly Target	Previous Quarter (Q1)	Current Quarter (Q2)	Perf against target	Direction of travel	Supporting information
EN1	SSDC land managed for Ecology, Conservation & Environment (Bi-annually)	Square metres of SSDC land managed in terms of ecology, conservation and environmentally supportive	% increase	Bi-Annual Measure	N/A	0.51759%	●	●	SSDC-owned land which is currently not being managed for conservation purposes, (73.33%) of our land holdings are managed by Countryside team. The remaining 22.67% is currently being managed for amenity. Our focus is to adapt and progress towards new habitat creation
EN2	Environmental Outreach (Quarterly)	Number of environmental forums held, to also cover environmental interactions	4	1	2	1	●	●	Webinars/ Events - 1 (with 31 attendees) Outreach advice and web contact / emails - 44 Newsletters issued: 6 (Get SuSSed and ED newsletter with eco business section) Get SuSSed analytics: 701 recipients, 45.6% open rate and 26% clicks to open rate. Surveys issued: 1 survey (Green Business Survey) Case Studies issued: 1 (Yeovil Recreation Centre Sustainable Land Management Community Grants: 0 SCC Environment Grants (South Somerset): 14 (£13,696) MTIG Grant (South Somerset): 8 (£27,253)
EN3	Carbon reduction (Annually)	The % reduction in the footprint across the SSDC estate	10%	Annual Measure	-	-	-	-	
EN4	% of household waste recycled (Quarterly)*	The % of all household waste recycled (Somerset wide)	54%	**	52.37%	56.48%	●	●	Figures from Somerset Waste Partnership are for Q1 and cover the whole county. It should be noted that the Recycle More campaign went live in July 2021 so we would expect to see an increase in this figure next quarter.
EN5	Residual waste sent to landfill (Quarterly)*	The % of residual waste volume going to landfill (Somerset wide)	46%	**	10.95%	8.26%	●	●	
EN6	Waste recycled in the UK (Quarterly)*	The % of all waste collected which is recycled in the UK (Somerset wide)	90%	**	97.79%	97.27%	●	●	

*SSDC is part of the Somerset Waste Partnership (SWP). Data relating to waste services is supplied by SWP and is not available at a district level.

**The data supplied by SWP relates to the previous quarter and is a cumulative figure.



Places Where We Live



Ref	Measure (frequency of reporting)	Description	Annual Target 21/22	Quarterly Target	Previous Quarter (Q1)	Current Quarter (Q2)	Perf against target	Direction of travel	Supporting information
PWWL1	Homelessness Prevention (Quarterly)	Number of approaches	400	100	163	177	●	●	Preventative measures are being applied with a range of teams and funded organisations (e.g. Citizens Advice South Somerset) which are now being captured. This measure records the number of specific interventions taking place with these partners where SSDC are involved to help prevent homelessness
PWWL2	Homelessness Prevention (Quarterly)	Number of successful preventions cases	40	10	15	16	●	●	42 preventions ended, SSDC prevented 16 . 38% cases prevented by SSDC within this quarter. These are statutory government criteria.
PWWL3	Homelessness Prevention (Quarterly)	Number of successful relief cases	100	25	25	22	●	●	This measure refers to the number of successful applications to SSDC for temporary assistance. These are statutory government criteria.
PWWL4	Homelessness Prevention (Quarterly)	Number and value of Discretionary Housing Payments (DHPs) paid	Awaiting sign off	Awaiting sign off	No Data	193	-	-	Measure reflects a cumulative figure for DHP's. We are projecting an overspend in this area due to the level of demand which will be covered by reserves. We will provide an update on targets in Quarter 3.



Places Where We Live



Ref	Measure (frequency of reporting)	Description	Annual Target 21/22	Quarterly Target	Previous Quarter (Q1)	Current Quarter (Q2)	Perf against target	Direction of travel	Supporting information
PWWL5	Homelessness Prevention (Quarterly)	Number of rough sleepers	0	0	8	13	●	●	A number of new measures are being put in place (enforcement, drop in centres, a new outreach approach and plans for new emergency accommodation) which should positively impact this measures.
PWWL6	Homelessness Prevention (Quarterly)	Number in Temporary Accommodation	40	40	43	40	●	●	This measure is likely to be superseded by the number of people that have been placed into Bed & Breakfast accommodation as this is a more meaningful measure in terms of impact to SSDC and the individuals concerned
PWWL7	Housing (Quarterly)	Measures reporting the amount and type of support provided by SSDC to help prevent homelessness 1. Affordable housing completed = 103 2. Active Homefinder applications = TBC	1. 103 2. 400	1. N/A 2. = 100	1. provisional 103 2. 98	1. N/A 2. 384	-	-	There are currently 1960 people live on the housing register looking for social housing. The number of affordable housing completed is updated once a year so this will next be done in quarter 1 next year. The annual target of 215 as set in the Newly published Local Housing Needs Assessment 2021 (See figure 1, Total Affordable Housing 4309 /20 (20 years)

Healthy, Self Reliant Communities

The Council's area of focus for 'Healthy, Self-Reliant Communities' relies significantly on our work with partners through the design and delivery of a range of community based programmes.

Ref	Measure (frequency of reporting)	Description	Annual Target 21/22	Quarterly Target	Previous Quarter (Q1)	Current Quarter (Q2)	Perf against target	Direction of travel	Supporting information
HSRC1	Community Activities (Quarterly)	<ol style="list-style-type: none"> Health walks - no. of events, no. of participants. Number of volunteers Play Days inc. Schools Out programme - no. of events, no. of participants * Other Community events - support or advice given 	<ol style="list-style-type: none"> 26, 9400 40 24, 10,000 1 	-	-	<ol style="list-style-type: none"> 26, 2066 36 12, 2041 1 	●	**	<p>26 established health walks now active. 36 active volunteer walk leaders. 2066 participants in this quarter. 3 Play days delivered. Schools Out - 12 days of holiday activities provided at three locations in Yeovil. 2041 participants/attendees. Yeovil Together Multicultural Event supported.</p> <p><i>Number of playdays and Schools Out sessions were reduced due to Covid and timing of the lifting of restrictions.</i></p> <p>*These figures are seasonal in line with school holidays so will not be reported each quarter</p> <p>**no direction of travel RAG status as Q1 data not available.</p>
HSRC2	Community Support (Quarterly)	<p>The number of and groups of people supported by SSDC (based on UK and SW demographic definitions) in terms of rebuilding inclusive communities and tackling inequality</p> <ol style="list-style-type: none"> Support for vulnerable customers (No.) Community grants provided (No. & £) 	<ol style="list-style-type: none"> 1920 10, £100,000 	-	-	<ol style="list-style-type: none"> 1928 11, £89,225 	●	**	<p>We currently provide 24hr telecare support to 1928 vulnerable customers. 11 Community Grants awarded to date to support community activity in the following areas - Arts (1), Community Transport (1), Sports and Rec (1), Group Development (1), Community Activities (1)& Community Buildings (6).. £89,255 awarded in total. The total cost of the projects supported is £415,503. Careline figures are subject to continual change but the trend (post transformation) has been for overall numbers of customers to remain steady at between 1920-1930. Grants applications remain slower than in previous years. Anecdotal evidence suggests that groups continue to have difficulty obtaining match-funding.</p> <p>**Due to no date being available at Q1 there is no direction of travel RAG status for this measure</p>

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Healthy, Self Reliant Communities

The following measure is new to the report. More data will follow in Quarters 3 and 4.

Ref	Measure (frequency of reporting)	Description	Annual Target 21/22	Quarterly Target	Previous Quarter (Q1)	Current Quarter (Q2)	Perf against target	Direction of travel	Supporting information
HSC3	Freedom Leisure (FL) Community Measures (Quarterly)	<ul style="list-style-type: none"> Participation, Membership and Service Improvement Active Communities Access to physical and social health & wellbeing activities, events and support programmes (including tailored physical activity opportunities) 	To be finalised in Nov 21	-	-	-	-	-	<p>Quarterly monitoring metrics due to be finalised at Q2 monitoring (Nov 21). FL gave a comprehensive overview of the work done to date at Full Council on 16th Sept 21. At end Q1, Freedom Leisure were £13k behind target on bottom line trading position, but given the direct debit growth this is expected to be recoverable providing there is not a significant delay to the capital works planned. In terms of fitness membership, Freedom Leisure are at a position where they are 95% of pre-covid membership levels which is encouraging. The Learn to Swim programme is also currently at 91% occupancy. As part of contract requirements, Freedom have now appointed an Active Communities Officer who is working with internal officers and other organisations such as Spark to develop a comprehensive outreach activity programme in areas of most need within the district.</p>

District Executive Forward Plan

Executive Portfolio Holder: Val Keitch, Leader, Strategy and Housing
Strategic Director: Nicola Hix, Strategy and Support Services
Lead Officer: Angela Cox, Democratic Services Specialist
Contact Details: angela.cox@southsomerset.gov.uk or (01935) 462148

Purpose of the Report

1. This report informs Members of the current Executive Forward Plan, provides information on Portfolio Holder decisions and on consultation documents received by the Council that have been logged on the consultation database.

Public Interest

2. The District Executive Forward Plan lists the reports due to be discussed and decisions due to be made by the Committee within the next few months. The Consultation Database is a list of topics which the Council's view is currently being consulted upon by various outside organisations.

Recommendations

3. That District Executive recommend that the Chief Executive agree to:
 - a) approve the updated Executive Forward Plan for publication as attached at Appendix A
 - b) note the contents of the Consultation Database as shown at Appendix B.

Executive Forward Plan

4. The latest Forward Plan is attached at Appendix A. The timings given for reports to come forward are indicative only, and occasionally may be re scheduled and new items added as new circumstances arise.

Consultation Database

5. The Council has agreed a protocol for processing consultation documents received by the Council. This requires consultation documents received to be logged and the current consultation documents are attached at Appendix B.

Background Papers

6. None.

SSDC Executive Forward Plan

Date of Decision	Decision	Portfolio	Service Director	Contact	Committee(s)
November 2021	Joint Scrutiny for Local Government Review	Portfolio Holder - Strategy & Housing	Director (Support Services & Strategy)	Jill Byron, Monitoring Officer	South Somerset District Council
November 2021	2021/22 Treasury Management Mid-Year Performance Report and Strategy Update	Portfolio Holder - Finance, Legal & Democratic Services	Director (Support Services & Strategy)	Karen Watling, Chief Finance Officer (S151 Officer)	South Somerset District Council
December 2021	SSDC Health & Safety Policy	Portfolio Holder - Strategy & Housing	Director (Support Services & Strategy)	Jessica Power, Lead Specialist (Strategic Planning)	District Executive
December 2021					South Somerset District Council
December 2021	Covid Recovery and Renewal Strategy Progress	Portfolio Holder - Strategy & Housing	Director Place and Recovery	Peter Paddon, Lead Specialist (Economy)	District Executive
December 2021	Review of SSDC Commercial Strategy	Portfolio Holder - Economic Development including Commercial Strategy	Director Commercial Services & Income Generation	Robert Orrett, Commercial Property. Land & Development Manager	District Executive
December 2021	Investment Assets Six Monthly update report	Portfolio Holder - Economic Development including Commercial Strategy	Director Commercial Services & Income Generation	Robert Orrett, Commercial Property. Land & Development Manager	District Executive

Date of Decision	Decision	Portfolio	Service Director	Contact	Committee(s)
December 2021	Medium Term Financial Plan and draft 2022/23 budget estimates	Portfolio Holder - Finance, Legal & Democratic Services	Director (Support Services & Strategy)	Karen Watling, Chief Finance Officer (S151 Officer)	District Executive
December 2021 December 2021	Quarter Two Revenue budget monitor and proposed 2021/22 Revised Estimates	Portfolio Holder - Finance, Legal & Democratic Services	Director (Support Services & Strategy)	Karen Watling, Chief Finance Officer (S151 Officer)	District Executive South Somerset District Council
December 2021 December 2021	Quarter Two Capital budget monitor and proposed 2022/23 Revised Estimates	Portfolio Holder - Finance, Legal & Democratic Services	Director (Support Services & Strategy)	Karen Watling, Chief Finance Officer (S151 Officer)	District Executive South Somerset District Council
December 2021 December 2021	Yeovilton and Limington Community Governance Review - first consultation response	Portfolio Holder - Finance, Legal & Democratic Services	Director (Support Services & Strategy)	Angela Cox, Specialist (Democratic Services)	District Executive South Somerset District Council
December 2021	Yeovil Refresh - Implementation (confidential)	Portfolio Holder - Economic Development including Commercial Strategy	Director Place and Recovery	Robert Orrett, Commercial Property. Land & Development Manager	District Executive
December 2021	Briefing on Local Government Reorganisation (Confidential)	Portfolio Holder - Strategy & Housing	Chief Executive	Jane Portman, Chief Executive	District Executive

Date of Decision	Decision	Portfolio	Service Director	Contact	Committee(s)
December 2021	SSDC Taxi Policy	Portfolio Holder - Area North	Director Service Delivery	Vicki Dawson, Lead Specialist (Environmental Health)	South Somerset District Council
December 2021	Proposal to opt into the national scheme for external auditor appointments from April 2023 - recommendation from Audit Committee	Portfolio Holder - Finance, Legal & Democratic Services	Director (Support Services & Strategy)	Karen Watling, Chief Finance Officer (S151 Officer)	South Somerset District Council
January 2022	Somerset Waste Partnership Annual Report and Draft Business Plan	Portfolio Holder - Environment	Director Service Delivery	Mickey Green, Managing Director, Somerset Waste Partnership	District Executive
January 2022	Planning Re-imagined Update	Portfolio Holder - Protecting Core Services	Director Service Delivery	Kirsty Larkins, Director (Service Delivery)	District Executive
January 2022	Council Tax Support Scheme 2022/23	Portfolio Holder - Protecting Core Services	Director Service Delivery	Tamsin Gold, Benefits Team Leader	District Executive
January 2022					South Somerset District Council
January 2022	Briefing on Local Government Reorganisation (Confidential)	Portfolio Holder - Strategy & Housing	Chief Executive	Jane Portman, Chief Executive	District Executive

Date of Decision	Decision	Portfolio	Service Director	Contact	Committee(s)
February 2022	Council Plan 2022/23	Portfolio Holder - Strategy & Housing	Director (Support Services & Strategy)	Nicola Hix, Director (Support Services & Strategy)	District Executive
February 2022					South Somerset District Council
February 2022	2022/23 Revenue and Capital Budgets and Medium Term Financial Plan	Portfolio Holder - Finance, Legal & Democratic Services	Director (Support Services & Strategy)	Karen Watling, Chief Finance Officer (S151 Officer)	District Executive
February 2022					South Somerset District Council
February 2022	Capital & Revenue Budget monitoring reports for Quarter 3	Portfolio Holder - Finance, Legal & Democratic Services	Director (Support Services & Strategy)	Karen Watling, Chief Finance Officer (S151 Officer)	District Executive
February 2022	Quarterly Corporate Performance Report	Portfolio Holder - Strategy & Housing	Director (Support Services & Strategy)	Cath Temple, Specialist (Performance)	District Executive
February 2022	Conclusion of Yeovilton and Limington Community Governance Review	Portfolio Holder - Finance, Legal & Democratic Services	Director (Support Services & Strategy)	Angela Cox, Specialist (Democratic Services)	District Executive
February 2022					South Somerset District Council
February 2022	Briefing on Local Government Reorganisation (Confidential)	Portfolio Holder - Strategy & Housing	Chief Executive	Jane Portman, Chief Executive	District Executive

Date of Decision	Decision	Portfolio	Service Director	Contact	Committee(s)
February 2022	Council Tax Setting 2022 - 23	Portfolio Holder - Finance, Legal & Democratic Services	Director (Support Services & Strategy)	Karen Watling, Chief Finance Officer (S151 Officer)	South Somerset District Council
March 2022	Investment Assets Quarterly Dashboard	Portfolio Holder - Economic Development including Commercial Strategy	Director Commercial Services & Income Generation	Robert Orrett, Commercial Property. Land & Development Manager	District Executive
March 2022	Briefing on Local Government Reorganisation (Confidential)	Portfolio Holder - Strategy & Housing	Chief Executive	Jane Portman, Chief Executive	District Executive
TBC	Update on the delivery of the Economic Development Strategy and funding delivery	Portfolio Holder - Economic Development including Commercial Strategy	Director Commercial Services & Income Generation	Robert Orrett, Commercial Property. Land & Development Manager	District Executive
TBC	Review of the Local Plan	Portfolio Holder - Strategy & Housing	Director (Support Services & Strategy)	Jo Wilkins, Specialist (Strategic Planning)	District Executive

APPENDIX B - Current Consultations – November 2021

Purpose of Document	Portfolio	Director	Response to be agreed by	Contact	Deadline for response
<p>Business rates revaluation 2023: the central rating list</p> <p>This consultation seeks views on changes to the central rating list for the 2023 business rates revaluation. It covers the following areas:</p> <ul style="list-style-type: none"> • the current principles of the central rating list • hereditaments suitable for moving to the central rating list for the 2023 revaluation • interaction with the Business Rates Retention Scheme • next steps <p>The scope of this consultation is limited to the contents of the central rating list for the 2023 rating list. The consultation does not extend to the assessment of the rateable value of hereditaments (which is done by the Valuation Office Agency independently of Ministers) or any matters falling within the ongoing Treasury Fundamental Review of Business Rates (such as the rateability of plant and machinery and reliefs).</p> <p>Business rates revaluation 2023: the central rating list - GOV.UK (www.gov.uk)</p>	Finance and Legal Services	Nicola Hix, Strategy and Support Services	Officers in consultation with Portfolio Holder	Karen Case and Alison Hann	13 November 2021
<p>National Infrastructure Planning Reform Programme</p> <p>This consultation seeks views on the Nationally Significant Infrastructure Planning (NSIP) process. It covers the following areas:</p>	Strategy & Housing	Nicola Hix, Strategy and Support Services	Officers in consultation with Portfolio Holder	Jo Wilkins, Specialist, Strategic Planning	17 December 2021

Purpose of Document	Portfolio	Director	Response to be agreed by	Contact	Deadline for response
<ul style="list-style-type: none"> • what government, its arms-length bodies and other statutory bodies could do to accelerate NSIP applications • aspects of the examination and decision process which might be enhanced • impediments to physically implementing NSIP projects • digital improvements to the regime • cross-government co-ordination including government departments and arms-length bodies • interacts with other consenting and regulatory processes and the wider context within which infrastructure projects operate • potential limits in the capacity or capability of NSIP applicants, interested parties and other participants • <p>National Infrastructure Planning Reform Programme - GOV.UK (www.gov.uk)</p>					



Date of Next Meeting

Members are asked to note that the next meeting of the District Executive will take place on **Thursday, 2nd December 2021** as a virtual consultation meeting via Zoom meeting software commencing at 9.30 a.m.



Exclusion of Press and Public

The District Executive is asked to agree that the following item (agenda item 10) be considered in Closed Session by virtue of the Local Government Act 1972, Schedule 12A under paragraph 3:

“Information relating to the financial or business affairs of any particular person (including the authority holding that information).”

It is considered that the public interest in maintaining the exemption from the Access to Information Rules outweighs the public interest in disclosing the information.

Briefing on Local Government Reorganisation (Confidential)

Executive Portfolio Holder:	Val Keitch, Strategy and Housing
Chief Executive:	Jane Portman
Strategic Director:	Jan Gamon, Place and Recovery
Lead Officer:	Jan Gamon, Director – Place and Recovery
Contact Details:	Jan.gamon@southsomerset.gov.uk or 01935 462095

The Chief Executive and Director for Place and Recovery will provide Members with a verbal update on any matters relating to the future of Local Government in Somerset.